



Terms of Reference

External Evaluation on:

TRIALOG V: Strengthening CSOs in EU12/AC for active engagement in Global Development DCI-NSAED/2012/281-482

Introduction

TRIALOG is a project that supports the integration and participation of EU13 CSOs in international development cooperation and development education and awareness raising activities. The overall objective is a deeper awareness and stronger involvement of CSOs from EU13 in global learning and in efforts towards global poverty eradication. The specific objective is strengthened and empowered national platforms and their members for their effective engagement in global development education and raising public awareness.

The project is 67.92% co-financed by the European Commission for a period of three years (1 October 2012 – 30 September 2015) with offices in Vienna and Brussels and project partners in all EU13 countries. The annual budget is approximately €500,000.

An external evaluation during the final year of the project is foreseen to address the achievements of the project. Since this fifth phase of the project will be its final phase, this external evaluation should pay particular attention to recommendations related to options for the future sustainability of TRIALOG partners' activities within the framework of CONCORD, the European confederation of which all EU13 national platforms are members.

Subject and objectives of the evaluation

With particular reference to the considerable diversity that exists within the TRIALOG target group, and the experience and know-how that is present within the 13 platform partners, to what extent:

- ◆ Did the project achieve its specific objective and quantifiable outcomes/expected results, as identified in the project contract with the European Commission? With particular reference to the integration of EU13 platforms into European-level networks (especially CONCORD), their participation in policy dialogue at national and European level, and their ability to access EU and other funds for their work in international development cooperation and/or development education/awareness raising.
- ◆ Did the project activities contribute to the attainment of these outcomes?

- ◆ With specific reference to training and other capacity building activities, information and research activities, networking/ policy activities, and coordination among themselves and with other actors: Were the design and methodology of the project appropriate to the project goal?
- ◆ With particular reference to: the ability of the project to adapt over time, in response to experience and new information, and the extent that the project adapted over time in response to the growing capabilities and know-how of parts of the target group and the diversified needs: Were the organisational structure and management appropriate and effective?

Timetable

Submission of the offers (including an indicative evaluation design matrix by the evaluators)	14 January 2015
Contracting the evaluator	21 January 2015
Evaluation period	February 2015
Submission of draft report	13 March 2015
Submission of final report	27 March 2015

Methodology

- ◆ Preparation: desk research, preparation of questionnaire for selected stakeholders of TRIALOG, initial meeting with TRIALOG
- ◆ Research: Distribution of questionnaire to selected stakeholders, such as: consortium partners, members of the advisory group, staff, national NGDO platforms, CONCORD. Analysis of received questionnaires. Significant attention will be given to qualitative evaluations, obtained through interviews and documentary research in evaluations of events and other material provided by TRIALOG.
- ◆ Field visits either to centrally organised TRIALOG events and/or to national platforms in EU13 countries for interviews and participation in events.
- ◆ Writing report

Expected results

- ◆ A quantitative and qualitative independent evaluation of the project, including an assessment of the information and statements gathered, in terms of the project's objectives and the general principles of project management (effectiveness, efficiency, impact, sustainability).
- ◆ A written report of the evaluation in English is submitted to the client, and after statements/clarifications of TRIALOG the final report is submitted.

Budget

A professional fee of €8,000 is available and will be paid after delivering the final report. Travel and accommodation costs will be reimbursed according to the TRIALOG travel reimbursement scheme.

We especially welcome offers from evaluators who have experience and expertise in both the relevant field of work of TRIALOG and in the TRIALOG target region (the so called New Member States of the EU – the EU13 countries).